

Quick Start Guide

>> **Activate your new voicemail account in 2 minutes ...**

Once you receive word that you have access to the new system, follow these easy instructions from a landline phone to set up your new voicemail account. We will inform you of the date that you will begin receiving messages in your new voicemail box.

To begin:

1. Dial the new toll free statewide access number: 808-643-MAIL (6245)
2. Enter your existing Personal Identification Number (PIN)
3. Press **#**

Your new voicemail account is now active. The system will ask you to press **4** to personalize your greeting. Follow the system prompts to finish customizing your account.

To record your new greeting, starting from the main menu:

1. Press **4** for personal options
2. Press **2** to administer greetings
3. Press **3** to record your personal greeting
4. Press **1** to accept the recording, **2** to replay your greeting or **3** to re-record your greeting

>> **Follow these instructions to set up your voicemail on the web** (for customers with this additional feature)

1. Go to: vm.hawaiiantel.com to access the login screen
2. Enter your User ID (same as your phone number)
3. Enter your existing PIN
4. Press the login button

You are now logged into your voicemail account.

To download a User Guide or for more information about Broadcast Group Lists, Wakeup Calls, Reminders and other features, visit: hawaiiantel.com/voicemailupgrade